

Jefferson County
Finance Committee Minutes
September 7, 2018

Committee members: Jones, Richard (Chair) Kutz, Russell (Secretary)
Rinard, Amy Conor Nelan
Jaeckel, George (Vice Chair)

1. **Call to order** – Richard Jones called the meeting to order at 10:24 a.m.
2. **Roll call (establish a quorum)** – Finance Committee members present were Richard Jones, George Jaeckel, Russel Kutz, Amy Rinard and Conor Nelan. Other County Board members present were Jim Schroeder. Staff in attendance were County Administrator, Ben Wehmeier; Finance Director, Marc DeVries; Assistant Finance Director, Tammy Worzalla; Corporation Counsel Paralegal, Connie Freeberg; and Corporation Counsel, J. Blair Ward. There were no members of the public present.
3. **Certification of compliance with the Open Meetings Law** – Wehmeier certified that the notice of the meeting complied with the Open Meetings Law.
4. **Approval of the agenda** - A motion was made to approve the agenda as amended. Motion passed 5-0.
5. **Approval of Finance Committee minutes for August 7, 2018.** A motion was made by Rinard/Jaeckel to approve the August 7, 2018 minutes. The motion passed 5-0.
6. **Communications** – None.
7. **Public Comment** – None.
8. **Discussion and possible action on departmental charges** – County Administrator Wehmeier explained that the Administration and Finance Departments were looking for guidance from the Committee on whether to bill Farm Technology Days for costs related to additional public safety that would be required to manage the upcoming event. Discussion ensued regarding the merits of billing these costs or absorbing the costs in the form of a “sponsorship.” Jaeckel recommended contacting other hosting counties to see what they have done. No action taken.
9. **Discussion and possible action on claims against the County** – County Administrator Wehmeier explained the claims from Dawn Boley and Nicole Meyer were for refunds for the cancellation of a concert at the County Fair due to dangerous weather conditions. There are also claims for damages to vehicles from the collapse of a tent at the Fair caused by the same weather conditions. The County’s insurance consortium (WMMIC) has recommended denying all claims. Motion by Jaeckel/Rinard to recommend denial of the claims to the County Board of Supervisors. The motion passed 5-0.
10. **Discussion and possible action on opting into a class action lawsuit, Kane County, Utah v United States under the Payment in Lieu of Taxes Act** –Wehmeier explained that the County has received an invitation to participate in a class action lawsuit against the Federal government for the recovery of payments in lieu of taxes. Our property records indicate that the Federal government owns 7 acres of property in the Town of Sullivan and is currently using the property for a weather station. Motion by Jaeckel/Kutz to recommend to the County Board of Supervisors to opt into a

class action lawsuit, Kane County, Utah v United States under the Payment in Lieu of Taxes Act. The motion passed 5-0.

- 11. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties.** Corporation Counsel Ward reviewed the list of foreclosed properties with the Committee. No action taken.
- 12. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties.** The Committee did not convene into closed session.
- 13. Reconvene in open session.** No action taken.
- 14. Review of the financial statements and department update for July 2018-Finance Department** – DeVries explained that there are currently no concerns.
- 15. Review of the financial statements and department update for July 2018-Treasurers Department** – No action taken.
- 16. Review of the financial statements and department update for July 2018-Child Support Department** - No action taken.
- 17. Discussion 2018 projections of budget vs. actual.** No action taken.
- 18. Update on contingency fund balance.** DeVries noted that the current balance of 2018 general contingency funds before any action taken at the current meeting is \$323,149. The other contingency fund balance is \$187,585 and the vested benefits balance is \$290,000.
- 19. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities.** Wehmeier discussed the progress on the new highway satellite shops and old highway facility site.
- 20. Set future meeting schedule, next meeting date, and possible agenda items.** The next meeting is a budget hearing meeting which is scheduled for Monday September 17, 2018 at 8:30 a.m.
- 21. Payment of Invoices-**After review of the invoices, a motion was made by Jaeckel/Rinard to approve the payment of invoices totaling \$29,651,936.14. The motion passed 5-0.
- 22. Adjourn** – A motion was made by Jaeckel/Kutz to adjourn at 11:27 a.m. The motion passed 5-0.

Respectfully submitted,

Russell Kutz, Secretary
Finance Committee
Jefferson County
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